

## **How to Apply for a New Licence and New Membership with GKCV 2017.**

### **THE NEW KARTER**

1. Access the KA website [www.karting.net.au](http://www.karting.net.au) click on "Apply for Licence" then click on "New Licence Application".

- Complete all the mandatory fields.
- Include one phone number and email address in the Contact Details section.
- Select preferred Class in Competition Details section.
- If possible, attach an electronic photo in Passport photo section.
- Select Applicable Conditions then click the "Next" button.
- Complete the Medical Declaration page then click "Next" button.
- Print out the final page "Apply for Competition Licence" which contains the application reference number (A??????).

2. Required Documents must be presented to Membership Secretary.

- One (1) copy of the SIGNED "Apply for Competition Licence" which contains the application reference number (A??????).
- Passport photo (if not done via on-line application).
- Birth Certificate (if under 18).
- Medical Certificate & Letter from Doctors (if over 60).
- Direct Deposit to GKCV (either \$380 Cadet 9/Cadet 12 and Junior or \$410 Senior or \$450 Family membership).

3. New Karter must complete and sign GKCV Membership form and make payment.

- Include Mobile Number and email address.

4. Karter shall forward (via post or email) all Documents to GKCV Membership Secretary

- Note: check that all documents are presented and are fully completed before posting.

## GKCV MEMBERSHIP SECRETARY

5. Licence and Membership shall be processed using supplied Documents

- Licenses cannot be issued unless all paperwork, payment & photos are supplied.
- Issue FOB and updated fob system to include member's detail and expiry date.

6. Will complete the on-line "Apply for Competition Licence" using the supplied application reference number (A??????)

- Note: All details entered by the new Karter will be displayed and the membership secretary will verify data.
- A temporary Licence will be printed and signed by membership secretary. This will be issued to the new Karter via post (or Karter may make arrangements to pick-up their temporary Licence from secretary).
- Will also update Club Membership expiry date.

7. Membership Secretary will forward all relevant Documents and Licence payment to KV for further processing. And also will notify new member of their membership status via post.

## KARTING VICTORIA

8. KV shall process Licence and confirm on-line application details

9. KV shall issue formal Licence and Karting manual (rule book) via post to the New Karter.

## GENERAL INFORMATION - CONTACT DETAILS

### **GKCV Membership Secretary:**

Sylvia Stania

Mob: 0418-324-414

Email: [membership.secretary@gkcv.com.au](mailto:membership.secretary@gkcv.com.au)

Web: [www.gkcv.com.au](http://www.gkcv.com.au)

Address: 5 Fairmont Street, Kings Park VIC 3021

### **KV Secretary:**

Pam Arnett Office: 9362-1144

Email: [vka@bigpond.net.au](mailto:vka@bigpond.net.au)

Web: [www.vka.asn.au](http://www.vka.asn.au)

Address: C/O Maiden Gully Post Office, Maiden Gully VIC 3551

## **GENERAL INFORMATION - GKCV MEMBERSHIP FEES**

Cadet 9/Cadet 12/Junior \$200.00

Senior \$230.00

Family \$270.00

Maintenance Fee \$60.00

Gate Key \* \$20.00

Joining Fee \* \$100.00

\*All the above fees are an annual fee with the exception of the joining & gate fee which is once off when you first join the club.

All fees to GKCV can be paid via direct deposit:

Commonwealth Bank of Australia

BSB: 063 181

Account Number: 1012 8937

Put Driver name & class as reference

## **GENERAL INFORMATION - INDUCTION SESSION:**

New members are requested to attend an STA and OLT session. These are held on the Saturday before every club day at the track commencing at 2pm.

The purpose of the STA and OLT for new members is to ensure that we meet our obligation to comply with various legislative requirements and that they understand their obligations whilst participating as a member of this club.