

# How to Enter Races Online

The AKA's Online licencing and entry system is a central database for entering race meetings, updating and renewing your licence and viewing race results.

Moving forward GKCV will be using this system for race entry. This means to enter race meetings at the GKCV you will need to submit your entry online. You are still required to confirm and pay for your entry and supply your scrutineering form on race day as you have previously done.

Entering online is simple. Just follow these steps.

Please note it is the drivers responsibility to keep their details up-to-date and that entries are done prior to race days. Please ensure the following are up to date

1. Address
2. Emergency No (other than their own mobile number)
3. Transponder No
4. Email address

Note to driver - it is imperative that this information is kept current at all times - this will assist us in the case of an emergency or to simply contact you on events relating to race days.

## 1 Go to the AKA Online Entry portal

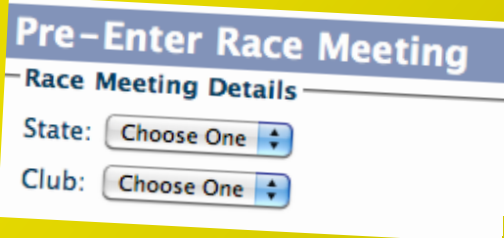
**LICENCES & ENTRIES** On the [AKA website](#) click on Licences & Entries then click the Enter A Race Meeting link.



Or we've added a direct link [here](#)

## 4 Select State and Club

You will be asked to select the State and Club. Choose Vic and Go-Kart Club of Victoria



## 2 Log In

Enter your Identity Number (Licence Number) and your password. If you don't remember your password contact the VKA and they'll re-send it to you. Also it's probably a good idea to change your password to something easy for you to remember.

Identity Number:   
 Password:   
 (note: password is case sensitive)

## 5 Select the Meeting

A list of available meetings will be shown. Click Enter next to the race meeting you wish to race.



Meetings available for preentry for Go-Kart Club of Victoria

Showing 1 to 1 of 1 << < 1 > >>

Date	Title	Preentries available	Action
29/05/2011	May Club Day	Available	<a href="#">Enter</a>

## 6 Enter Your Details

Enter or update your details. Ensure your emergency contact is not your own mobile.

**Race Entrant Details**

Entrant Type:

Emergency Contact:

Pit Crew 1:

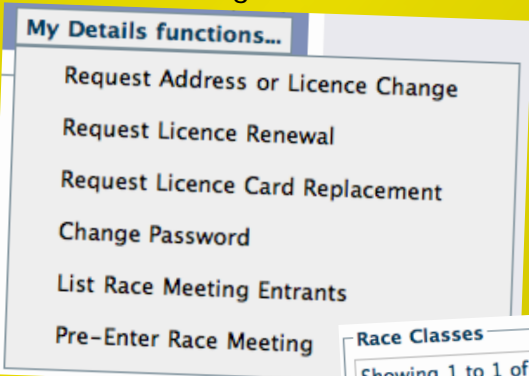
Pit Crew 2:

Phone:

Address:

## 3 Pre-Enter Race Meeting

When logged in, go to My Details functions (top right of page) and from the drop down menu choose Pre-Enter Race Meeting



## 7 Confirm Your Class

To enter a class, click Add, select which class, insert your kart and transponder details (make sure your transponder number is correct). If you wish to have your licence endorsed make sure you put yes under Endorsement. Click Save and you have entered the race meeting.

Race Classes

Showing 1 to 1 of 1 << < 1 > >>

Race Class	Kart No	Endorsement?	Kart Type	Eng Type	Tx No	Sponsor name	Action
<input type="button" value="Tag 125 Heavy"/>	<input type="checkbox"/> 88	<input type="checkbox"/> no	<input checked="" type="checkbox"/> Kosmic	<input checked="" type="checkbox"/> Leopard	<input checked="" type="checkbox"/> 701284	<input checked="" type="checkbox"/> Exner	<a href="#">delete</a>